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CENTRAL INTELLIGENCE AGENCY

## INFORMATION REPORT

COUNTRY USSR

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SUBJECT Standard Procedures for Construction Enterprises of the Ministry of the Merchant Fleet (MMF)

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THIS IS UNEVALUATED INFORMATION

- There are standard procedures established for all construction enterprises of the Ministry of the Merchant Fleet (MMF). These procedures include a number of special report forms which are required to be submitted periodically. There is only one of these forms with which [redacted] and it is the form 3KS-27. This report is submitted monthly and it is a report on the progress of the work being done on a particular ob'ekt. [redacted] form 3KS-27, but [redacted]. The KS is an abbreviation of Kapital'noye Stroitel'stvo which means capital construction. There are a series of numbered KS reports which deal with a miscellany of subjects involved in a construction enterprise. These KS reports are used throughout the Soviet Union by all ministries.
- The form 3KS-27 is broken down into seven columns and data is entered under these columns for each ob'ekt which is under construction.

Column 1 shows the name of each ob'ekt which the organization is constructing. These ob'ekts are sub-divided into a few major phases of construction, but in general a detailed accounting is avoided in this report.

Column 2 lists the estimated costs of the components of the individual ob'ekts as originally contemplated in the construction plan.

Column 3 contains the amount of rubles originally planned to be expended for the particular period of time which is being reported.

Column 4 represents the actual fulfillment of the plan in rubles for the reporting period.

Column 5 shows the percentage of fulfillment of the plan for the reporting period.

Column 6 indicates the actual fulfillment of the plan in rubles from its inception to the date of the current report.

Column 7 shows the percentage of fulfillment of the plan from the inception of the plan to its present state of completion.

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- 2 -

3. A reproduction from memory of the form 3KS-27 is as follows:

Report on Fulfillment of the Plan of Capital Construction for (organization)  
for (month) 19

Name of the Ob'ekt	Estimated Cost of ob'ekt in rubles	Planned fulfill- ment of ob'ekt in rubles	Actual fulfill- ment of ob'ekt in rubles	Per cent fulfill- ment of the plan	Actual fulfill- ment from beginning of work, rubles	Per cent fulfill- ment of entire ob'ekt rubles
1	2	3	4	5	6	7
I Ob'ekt						
a-----	2,000,000					
b-----	5,000,000					
c-----	3,000,000					
Total	10,000,000	500,000	500,000	100%	500,000	5%

(This is for the 1st month of construction. In the last month of construction, the figure might be 9,500,000 rubles which would appear as 95% in column 7. All of the figures used are merely by way of example.)

II Ob'ekt  
a-----  
b-----  
Total 20,000,000

Grand Total 30,000,000

Signatures: Manager of the agency  
Chief of the Planning and  
production Department.

4. Forms 3KS-27 are submitted by the steamship agency to its superior chief directorate. These forms are submitted by the agency whether it is performing its own work or is having it done under contract with the Chief Directorate of Maritime Construction (GlavMorStroy), MMF. If the work is being done under contract by GlavMorStroy, the construction trust, directorate or sector actually performing the work files a duplicate form 3KS-27 with its own chief directorate. In the event the steamship agency, port or shipyard is performing its own construction work, the following officials of the agency sign the forms 3KS-27:

- The chief of the steamship agency's repair and construction sector (RemStroyUchastok). This is the group which is actually doing the construction work.
- The Chief of the Department of Capital Construction for the steamship agency, port or shipyard.
- The Chief of the steamship agency, port or shipyard.

If the construction work is being performed by an activity of GlavMorStroy, then the only parties which sign the form are the latter two.

5. There is also attached to the above form a schedule of work for each of the ob'ekts. The names of the various works projects for each of the ob'ekts are listed in the first column of this schedule. Opposite the first column a brief summary is presented of the date the work was started, the date finished and the cost of the works project in rubles. These three sub-divisions are divided into figures showing the planned schedule and the actual results.

Schedule of Work Fulfilled on (ob'ekt)

Name of works project	Work Started Plnd Actual	Work Finished Plnd Actual	Cost of Works Project Estimated Actual
(1) Dredging			
(2) Foundation			
(3) Piers			
(4) Sidings			

Signed: Chief engineers of the organizations  
doing the work

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